LAW SOCIETY OF IRELAND

DIPLOMA CENTRE
APPLICATION FORM

Please complete in full and in block capital letters:

Name: _____

Date of birth: _____

Contact address: _____

_____

_____

DX no (where applicable): _____

Email address: _____

Mobile no: _____

Solicitor: Yes ☐ No ☐

Solicitor number: _____

Year qualified (where applicable): _____

Private practice ☐ | In-house public sector ☐ | In-house private sector ☐

If non-solicitor, please select from options below:

Barrister ☐ | PPCI ☐ | PPCII ☐

FE1 ☐ | Legal secretary ☐ | HR related ☐

Accountant ☐ | Financial ☐ | Other ☐

Other (please specify):

If you are not a qualified solicitor, trainee or barrister – please submit a CV and cover letter for approval. Such applications are subject to a supplemental fee, which amounts to a supplement of €200 in respect of a diploma application and a supplement of €100 in respect of a certificate application.*

Signature: _____

Date: _____

If eligible for a discount**, please select from options below:

Unemployed solicitor ☐ Trainee solicitor ☐

Return student (did 2 or more Diploma Centre courses) ☐

Unemployed return solicitor ☐

Firm paying for three or more solicitors ☐

Firm paying for six or more solicitors ☐

Please indicate where you heard about this course:

Law Society website ☐ | Diploma prospectus ☐

Gazette ☐ | Diploma brochure ☐

Radio ☐ | Mailshot ☐

Google search ☐ | Social media ☐

Other _____

COURSE INFORMATION	
Certificate ☐	Diploma ☐
Title:	
Start date:	
Fee:	
Supplement*:	
Discount**:	
Total:	

See www.lawsociety.ie/DiplomaCentre for more information.

√ ☐ Course fees are non-refundable and non-transferable

√ ☐ If you intend to avail of the webcast resource, please tick here to confirm that you have accessed the webcast test page and there are no issues preventing you from viewing same.
Log onto http://diplomamoodle.lawsociety.ie . Username is testwebcast, and password is testwebcast.

For EFT payments our bank account details are:

Bank Name: Bank of Ireland	
Account Name: The Law Society of Ireland, No. 4 A/C	
Account No: 16304279	Branch Code: 90-00-17
IBAN: IE09BOFI90001716304279	BIC: BOFIIE2D
Please make all cheques payable to the Law Society of Ireland.	

Applications should be returned to:
Diploma Centre,
Law Society of Ireland,
Blackhall Place,
Dublin 7,
DX 79,
or by email to: diplomateam@lawsociety.ie

WHEN PAYING BY EFT OR ONLINE, PLEASE ENSURE YOU SUBMIT A COMPLETED APPLICATION FORM TO THE DIPLOMA TEAM.
ALWAYS INCLUDE YOUR NAME ON AN EFT PAYMENT.

SUBMIT FORM